



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES**

**Thursday, September 19, 2019
Woodstock Education Centre**

Council Members Present:

- Tanya Adams – SD 01
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Laura O'Brien – SD 06
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglas – SD 10 – Chair
- Faith Kennedy – SD 11
- Thomas Geburt – SD 13
- David Perley – First Nations

Council Member Regrets:

- Andy Saunders – SD 02
- Wallace Carr – SD 12

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Carol Clark-Caterini, Executive Assistant to the Superintendent & District Education Council
- Judy Cole, Director of Communications
- Dianne Kay, Director of Curriculum & Instruction
- Jay Colpitts, Director of Schools
- Katrina Paget, Numeracy Subject Coordinator
- Colleen Dyer-Wiley, Literacy Subject Coordinator
- Janice Gagnon, French Subject Coordinator

Guests:

Members of the public (4)

Vacancies:

- Vacant – Sub-district 7
- Vacant – Student Representative

Call to Order / Comments by the Chair:

- Kimberley Douglass, Chairperson, called the meeting to order at **7:02 p.m.**, and she welcomed everyone to the District Education Council meeting in Woodstock. It was noted that this public DEC meeting was delayed by thirty minutes due to a medical emergency in the waiting area. The Chairperson acknowledged that this school year is the Councilors final year of their 4-year mandate. The Chairperson welcomed David McTimoney back to his role as Superintendent of Anglophone West School District. David is returning from a 2-year absence where he served as Acting Principal at Summerhill Street Elementary School. The Chairperson informed those in attendance that since our last meeting in June, DEC Councilor, Terry Pond, had passed away. Terry was recognized for his leadership with the Student Voice Committee and he was recognized for his dedication to the Council and the amount of work that he had done for Anglophone West School District. The Chairperson recognized that this meeting was held on unceded and unsurrendered Wolastoqiyik territory. Councilor David Perley was recognized for his Dr. of Letters Honorary Degree from the University of New Brunswick, as well as, his wife Imelda Perley. The Chairperson reviewed the process for public comments and a reminder was given that this time will be towards the end of the meeting and should additional time be needed, and the specified amount given, the Council would try to accommodate the requests.

Approval of the Agenda – September 19, 2019

- The agenda was reviewed by the Council and approval was given following a change in the order of topics under New Business. The Bath Community School and Florenceville-Bristol area schools were moved ahead of the Town of Oromocto Elementary/Middle School & Burton Elementary School, Policy 409 Multi-year School Infrastructure Planning.

Approval of the Minutes – June 6, 2019

- The minutes were reviewed by the Council and approved as presented by consensus.

Business Arising from the Minutes:

- There was no new business arising from the minutes.

New Business:

- The Chairperson made those in attendance aware of a DEC Strategic Planning meeting that was held in early September to plan the upcoming work of the Council for the 2019-2020 school year. At this meeting, decisions were not made; however, a discussion took place about directing the Council's attention elsewhere in ASD-W as opposed to current seven elementary/middle schools in the Town of Oromocto and Burton Elementary School which are planned for study.

- Councilor Adams asked if we could suspend the previous motion made to study these seven schools, but it was noted that a new Council would be beginning and that we should not dictate which schools are to be studied, therefore, it would be best to cancel the motion made in June 2019 if decided not to go further.

MOTION

..... I move to cancel the studies on the seven schools in the Town of Oromocto and Burton area.

MOVED: Tanya Adams

SECONDED: Sean Winslow

MOTION CARRIED

- The Chairperson informed those in attendance that an Ernst & Young feasibility study had been completed for both the Town of Oromocto/Burton Elementary/Middle Schools and the Bath/Florenceville-Bristol area schools. The Province of NB had decided to halt the construction on Bath Community School.
- The Superintendent was asked by Councilor Hogan to provide the history on the Bath and area schools. The Superintendent informed the Council that a sustainability study was conducted on Bath Middle School in October 2014 and this study expanded to include Bath Elementary School in January 2015. A recommendation was made to the Province of NB in April 2015 and approved in the fall of 2015 to close Bath Elementary School and renovate at Bath Middle School, forming a K-8 setting. During the 2016-2017 school year, the two schools were combined. Major capital construction work was approved in the 2017-2018 school year with tenders and design being reviewed. Students were moved during the 2018-2019 school year to the elementary school so that work could begin on Bath Middle School. In July 2018 work was done on site and asbestos issues arose in December 2018 with a work stoppage in February 2019. In July 2019, plans for a tender to demolish the school began. The Superintendent communicated with families during the month of September 2019 followed by media attention of this news. Councilor Buckley recognized that media attention suggested that government was asking for the DEC to review the area. Councilor Geburt asked for clarification on where the students are currently located. The Superintendent confirmed that the students were housed in the previous Bath Elementary School.

MOTION:

..... I would like to make a motion to have a sustainability study completed on all the Carleton North feeder schools with the exception of Centreville Community Elementary School. Therefore, Florenceville Elementary School, Florenceville Middle School, Bristol Elementary School and Bath Community School will have a Policy 409 Study in the upcoming year.

MOVED: Jane Buckley

SECONDED: Heather Hogan

MOTION CARRIED

- The Chairperson asked Councilors if they felt that with a short timeframe between now and May 2020 before the next DEC election, would securing a Councilor in Sub-district 7 be valuable. Councilors encouraged a replacement be secured as this time would be a learning period prior to the new term. **ACTION:** The Superintendent was asked to send out a communication to Principals in the Sub-district 7 seeking names of those interested in serving as a Councilor on the District Education Council.
- Planning for Parent School Support Committee (PSSC) meetings, Councilor Geburt reviewed a previous meeting that he had attended where the Principal showed the PSSC Training video and provided each member with a PSSC Handbook. Councilor Geburt reported that this process seemed to work well. Other Councilors spoke of planning a PSSC training session to have little or no attendance from the members. Some Councilors attended PSSC meetings and offered to provide a PSSC training session only prior to the PSSC meeting, however, the process as explained by Councilor Geburt had consensus of the Council to follow. The Department of Education and Early Childhood Development have indicated that within the next year, a new PSSC Handbook will be provided.
- The Chairperson advised the Council that planning for a new Council would soon need to begin. Magnets have been prepared and pamphlets were distributed to schools identifying the role of the DEC. An increase in the number of nominations to have elected members would be the goal of this Council. Transition planning for a new Council will remain as a standing item.
- The DEC Meeting Schedule for the 2019-2020 school year was discussed. It was noted that the working session in April will be held on Wednesday, April 8th as Thursday, April 9th was Holy Thursday. Councilor Geburt recommended that the DEC meeting schedule include the Bath area schools Policy 409 studies, with the final meeting being held at Carleton North High School. Councilor Geburt also recommended that the additional meetings needed to study the Bath area schools could be held on Saturday's beginning with; Public Meeting #1 - Florenceville Elementary School

and Florenceville Middle School be held on **Saturday, October 26, 2019**. Public Meeting #1 - Bristol Elementary School and Bath Community Schools could be held on **Saturday, November 30, 2019**.

- Public Meeting #2 - Florenceville Elementary School and Florenceville Middle School could be held on **Saturday, January 18, 2020**. Public Meeting #2 – Bath Community School and Bristol Elementary School could be held on **Saturday, January 25, 2020**. Public Meeting # 3 and the Public DEC Meeting will be held at Carleton North High School on **Thursday, March 19, 2020**.
- Councilor Perley mentioned that at a previous Public DEC Meeting, he had recommended that a public DEC meeting be held in an Indigenous community. The DEC Meeting Schedule was missing the public meeting in April, so April 23, 2020 was added as a public meeting to be held in a First Nations Community chosen by Councilor David Perley.

MOTION

....to accept this meeting schedule in principle.

MOVED: Thomas Geburt

SECONDED: Andrew Corey

MOTION CARRIED

- The 2019-2020 DEC Planning Cycle was reviewed at the strategic planning cycle with a shortened cycle than previous years. An addition to every public meeting will be a curriculum presentation by the Director of Curriculum's team. The Planning Cycle was reviewed by the Council.

MOTION

..... move to accept the 2019-2020 DEC Planning Cycle.

MOTION CARRIED by Consensus

- A request was made by Councilor Geburt for Shawn Tracey, Director of Finance and Administration, to attend and provide a more detailed financial report at the October 3rd working meeting.

Correspondence – Outgoing and Incoming

- The Chairperson acknowledged a letter from the Minister of Education and Early Childhood Development approving the Policy 409 Infrastructure studies for the Town of Oromocto Elementary and Middle Schools as well as the Burton Elementary School.

Superintendent Monitoring Reports

- **ASD-W-ER2.0 Mission Vision and Core Values** – David McTimoney presented a report called *ASD-W-ER2.0: Mission Vision and Core Values* as per the Annual Planning Cycle. This report is presented one time per year and is posted publicly on the ASD-W website.
- **ASD-W-EL0: Global Executive Limitations** - David McTimoney presented a report called *ASD-W-EL0: Global Executive Limitations* as per the Annual Planning Cycle. This report is presented one time per year and is posted publicly on the ASD-W website.
- **ASD-W-EL1: Emergency Superintendent Succession** – The Superintendent informed the committee that individuals from Senior Management had been approached and have accepted the responsibility of Acting Superintendent, should a replacement be needed. The Superintendent is able to share the names of these individuals with the Council in a private working session if needed.
- **Curricular and Program Presentation** – Information was shared about *New Brunswick Global Competencies* by Dianne Kay, Director of Curriculum & Instruction, Katrina Paget, Numeracy Subject Coordinator, Colleen Dyer-Wiley, Literacy Subject Coordinator and Janice Gagnon, French Subject Coordinator. A New Brunswick Global Competencies poster was saved on the DEC Portal and a Global Competencies “What If” video was viewed.

Committee Reports:

- **Student Voice Committee** - Councilor Hogan reported that there were no new updates from the Student Voice Committee.
- **Minister's Awards in Excellence Committee** – Councilor Buckley, Councilor Geburt, and Councilor Hogan had served on this committee. Three selections were made and forwarded to the Minister of Education and Early Childhood for approval. The Minister's Excellence in Education Awards ceremony will be held in November 2019.
- **Policy Committee** – Councilor Winslow, Councilor Hogan and Councilor Carr serve on this committee. Remaining policies to be reviewed are the Code of Conduct Policies and Policy ASD-W-ER11: Wabanaki Education.

Public Comments:

- There were no public comments.

Closing Comments:

- The Chairperson thanked everyone for attending the meeting.

Date of Next Public Meeting:

- The next public meeting will be held on October 24, 2019 at the Office of the Superintendent in Fredericton.

MOTION:

.... I move that the DEC Meeting be adjourned.

Moved by: **Jane Buckley**

Motion Carried by Consensus

Adjournment:

- The meeting was adjourned at **8:35 PM**.

Kimberley Douglass
Kimberley Douglass, Chairperson, DEC

Oct 24 / 2019
Date

Carol Clark-Caterini
Carol Clark-Caterini, Executive Assistant, DEC

Oct 25 / 2019
Date